

Nailsea School

**Careers Education
Information, Advice and
Guidance Policy -
including Provider Access
Statement**



Nailsea School Careers Programme

Our careers information, advice and guidance programme fully equips students, developing the skills and attitudes which enable them to choose the right pathways and make important decisions about their future. A combination of information, inspiration and opportunities for work related learning encourage students to explore a range of career paths, recognise their talents and raise ambitions.

Aspire

Aspirations	<p>Careers assemblies, events, trips and lunchtime careers information pop ups aim to inspire students, open their minds to explore different careers and provide information to raise expectations of the opportunities available.</p> <p>Ex Students are welcomed and encouraged to return to talk about their career paths. For example previous students have talked in lessons about how maths skills are a key part of their work; the range of benefits and opportunities for anyone training to be an Army Officer, the different roles within surveying; the importance of STEM subjects for a variety of careers.</p>
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Believe

Advice and Guidance	<p>All students have a 1-2-1 interview with our impartial Careers Advisor. Careers Fair and careers activities throughout the year. Signposting to open days and local opportunities including courses, apprenticeships, training, jobs and more. Information about online tools and websites that can help with career planning.</p>
Experience	<p>Careers events and trips</p> <p>Y10 take part in a WEX week in the summer term.</p> <p>Numerous opportunities to experience the world of work from visits, trips, competitions, presentations, workshops all led by employers. Informed help to fill out personal statements, course and job applications. Opportunities for volunteering and gaining experience to fill CVs and develop employability skills.</p>
Year group focus	<p>Y7 – awareness of careers, employability skills, reflection, futures</p> <p>Y8 – ambition, exploring opportunities, careers decisions and their future</p> <p>Y9 – guided choices, post 16 choices, recognising strengths, interests</p> <p>Y10 – experience, CV building, apprenticeships, world of work</p> <p>Y11 – individual guidance, prep for success, career planning, aspirations</p> <p>Y12 – informed choice, universities, apprenticeships, skills development</p> <p>Y13 – consolidation, prepare for next step, applications, targeted support</p>

Succeed

Relatable success	<p>We celebrate the many diverse success stories of former students around school, in presentations and assemblies: an MP, small business owners, big business managers, sports stars, engineers, artists, linguists, medics, teachers, musicians and more.</p> <p>Assemblies, tutor group activity and curriculum focus around promoting aspirations, setting goals, success stories, motivational messages.</p>
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A careers journey through Nailsea School – what to expect

Below is an outline by year group of the careers activities that form the foundation of the school careers programme delivered throughout the year. Visits, presentations, workshops and other events are added according to need and opportunity.

In addition to the focused year group activities, students should monitor the careers noticeboard, notices in the careers office, department careers displays, whole school displays, articles and notices in the newsletter and on school social media.

Students should be aware of the different ways careers is taught in lessons, through subject related trips and competitions, employer visits and workshops, House assemblies, the pastoral programme and tutor themed work.

All staff contribute to the CEIAG programme with information specific to their subject, highlighting skills and links to industry and career pathways where appropriate.

The ABSolute Curriculum aims to promote learning outside of the classroom including building life skills, careers guidance, citizenship and british values.

Students are encouraged to drop into the Careers Office for help and guidance, to browse careers material and select prospectuses or to book careers guidance appointments.

<p>Year 7 Careers Awareness - employability skills, reflection, exploring careers and futures</p> <p>Careers Fair ABSolute Curriculum – resilience, reflection, futures and looking forward, Science Fair Student Reception Tutor theme Term 3 – Aspirations</p>	<p>Year 8 Ambition - exploring opportunities, labour market information, decisions and the future</p> <p>Careers Fair ABSolute Curriculum – ambition, careers, aspirations, community Tutor theme Term 3 – Aspirations STEM Faraday Challenge Globalisation project</p>
<p>Year 9 Guided Choices - recognising strengths, interests, transferable skills, post 16 choices,</p> <p>Careers Fair ABSolute Curriculum – post 16, futures Tutor theme Term 3 - Aspirations Languages in the workplace Guided Choices Subject Fair Guided Choices meetings with senior team Getset engineering challenge Industrial cadets scheme Passport project preparing for GCSE Prep for GCSE assemblies Careers presentations and speakers</p>	<p>Year 10 Experience - world of work, identifying strengths</p> <p>Careers Fair ABSolute Curriculum – CV building, apprenticeships, exploring careers Tutor theme Term 3 - Aspirations Information Evenings Work Experience Week Careers in STEM sessions Aviation Challenge Day Faraday Challenge Crest Award DofE Bronze Virtual university tours Aspire into 6th Form taster day Weston College campus trip Careers presentations and speakers</p>
<p>Year 11 Prep for success - individual guidance, career planning, aspirations</p> <p>Post 16 choices assembly Careers Fair ABSolute Curriculum 1-2-1 careers guidance interview Tutor theme Term 3 - Aspirations Aspire to 6th Form assembly 6th Form Open Evening Prep for Success assemblies Prep for Success Information Evenings DofE Silver Virtual University tours and lectures 6th Form Induction Week Careers presentations and speakers</p>	<p>6th Form Informed Choice - skills development, applications, HE, apprenticeships, consolidation</p> <p>Settling in Information Evening Y12 Universities and Apprenticeship Fair Y12/Y13 Careers Fair 1-2-1 careers guidance interview ABSolute Curriculum Oxbridge experience visit Y12 Apprenticeship workshop Y12 Higher Education Information Evening Y12 Bristol University – is uni the right choice Y12 UWE Higher Education trip Y12 Cardiff University Open Day Y12 Bath University visit and lectures Y12 Interview practice Y12 and Y13 DofE Gold Virtual University tours and lectures CV building, application writing Y12 Apprenticeships workshops Y12 and Y13</p>

Nailsea School: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All students in years 8 – 13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through a variety of methods including options events, assemblies, group discussions, lunchtime pop ups and taster events;
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact:

Name	Annette Watts
Job title	Careers Leader
Telephone	01275 852251
Email	awatts@nailseaschool.com

Opportunities for access

A number of events and opportunities to come in to school and talk to students, staff and/or parents including:

- Careers Fair – Term 1
- Assemblies – Bookings available throughout the year but typically Thursdays 1.40 – 2.00pm
- Other opportunities granted on request in line with student availability and the school calendar

Premises and facilities

The following are available in discussion with the Careers Leader about the most suitable space:

- Auditorium or Science Lecture Theatre for presentations/assemblies
- Private meeting room or classrooms for discussions/workshops/activities
- AV equipment available for presentations/film etc with provider supplying flash drive or emailing content ahead of event
- Prospectus and course literature can be distributed to students via the independent careers advisor and available in the careers resource centre for all students to access

Approval and review

Approved by Governors (date)

Next review (date)

Signed