



Nailsea School

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25th June 2020

Dear Parents

Information related to Live/recorded lessons from 29th June

Alongside the work on SMHW, some departments will now be holding live lessons for KS3 year groups and for KS4 and 5 students. These sessions will be up to an hour long, others will be shorter to allow students time to complete tasks within the allotted time. These will not always be with a students' normal classroom teacher, but they will be delivered by a subject specialist.

These sessions will take place on Microsoft Teams which is accessible through all devices including smart phones. The lessons will take the form of an online presentation where the students will be able to see and hear the teacher. Staff will be able to share their screen to go through documents they need to share. As a reminder, this website is a good place to read more about this: <https://support.microsoft.com/en-us/office/distance-learning-with-office-365-guidance-for-parents-and-guardians-89d514f9-bf5e-4374-a731-a75d38ddd588>

Students in KS3 and KS4 will not be expected to speak aloud during these sessions, nor do they need to be seen on through the cameras, but they will be able to ask written questions to their teachers through this platform using the 'chat' function in Teams channel. For KS5 classes, this differs slightly as they may be invited to join a Teams meeting where the full class can interact together. Again, there is a chat feature if they don't want to speak through the microphone feature or be seen through a camera.

An example of how the live lessons will work

Teachers will send the link to the day's live lesson through the 'posts' tab in the Teams area. Any work needed for the session will be in the 'files' tab and if the lesson follows the home learning, it will be on SMHW too. If a student cannot make the live sessions, they can access a recording of it through the Teams area.

In order to be able to take part, you will need to download the Microsoft Teams App (or you can access this through a web browser) and completed the parent/carer permission slip here:

https://forms.office.com/Pages/ResponsePage.aspx?id=wC_kKVN2UUqnozslzVoQVXT5tAGfQHRerSLIBbOeTNFURDZSSVIGSDNTVjFMSFpTWTE5NE5HRUFTSS4u .

The conduct expectations for these sessions is at the bottom of this letter.

There are different elements to our home learning provision:

1. **Show My Homework:** We are continuing to use Show My Homework (SMHW) as the main platform to set work and provide feedback to students (please also check Hegarty and students' school email). As a minimum, students should receive feedback

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from classroom teachers at least once a fortnight. If you have concerns about this, do contact me. Students should log in by clicking 'sign in using Office365 – an orange button on the website and then use their school email address and password.

2. Live lessons: we are introducing the opportunity for live learning which will use Microsoft Teams.

'Live Event' - will allow the students to watch and listen to a subject specialist take them through the learning process. In most instances, this will relate to a lesson set in that cycle so that further support is there for students. Students who cannot attend the live sessions can still access the work as normal and can re-watch a recording of the session in Teams.

Workshop sessions – these include catch up sessions with Mrs Elliott, Wellbeing sessions with Mr Mawford and Nailsea School's own Jackanory sessions where Mrs Elliott will read to the school (the novel chosen is best suited to lower school, but everyone is welcome).

Pre-recorded sessions – for the PE ones, these will be practical sessions and so please dress appropriately for these active sessions. Any sessions that are pre-recorded can be found in the Teams area under files on the day of the session.

Pastoral Support - each house will be hosting assemblies once during the next 3 weeks so that students get the chance to see and hear their Head of House. Mr Graff will be running the session for Unicorn House as Miss Figgures is now on Maternity Leave.

Most students will have at least ten live lessons or online sessions each week with the usual weekly cycles on SMHW. Where there are subjects timetabled which your child does not study (mainly for Year 9 and 10 students), they should use this time to complete tasks on SMHW.

Accessing Teams

Signing into Office365: students use their school email address and the password used to sign into the school computers. These are the same details they use to access SMHW

Students can login by visiting: <https://teams.microsoft.com>. Technical support should be sought through Microsoft as they are the provider of this platform. The only technical support the school can offer is the re-setting of passwords.

Conduct during sessions

It is expected that students adhere to the code of conduct below:

- Students are prepared for the sessions and logged on promptly for the start.
- Students should be dressed appropriately.
- Students where possible should avoid logging onto lessons in their bedroom and use a more public room in the house.
- No recording (including photographs) of the session is permitted under any circumstance
- Students will adhere to the normal classroom rules expected of them regarding behaviour
- Language should be kept appropriate at all times
- Failure to comply with any of these expectations will result in students being withdrawn from online live classes.

The timetables will follow the normal timings of the school day. The schedule for week beginning 29th June can be found overleaf:

Year 7	Period 1	Period 2	Period 3	Period 4	Period 5
Monday		COM PE pre-recorded	KAD Science		Chat to Mrs Elliott
Tuesday	GBR Hub English	CBJ English	AHM Art	ANB History	Jackanory with Mrs Elliott
Wednesday			SOR English		Wellbeing Wednesday with Mr Mawford
Thursday	TRJ Hub students	KT Geography			JOR Spanish
Friday					Phoenix and Unicorn House Assembly (pre-recorded)

Year 8	Period 1	Period 2	Period 3	Period 4	Period 5
Monday		COM PE pre-recorded	FLC English		CHB Geography
Tuesday	TRJ Hub	LAP Science			Jackanory with Mrs Elliott
Wednesday			SAM Maths	REG PE pre-recorded	Wellbeing Wednesday with Mr Mawford
Thursday		LAG History		SL DT	
Friday				FLC English	Phoenix and Unicorn House Assembly (pre-recorded)

Year 9	Period 1	Period 2	Period 3	Period 4	Period 5
Monday		RHD History			Nic S Foundation Maths
Tuesday		KAD Science	EBC English		Jackanory with Mrs Elliott
Wednesday		ARM Higher Maths		LP Music	Wellbeing Wednesday with Mr Mawford
Thursday		LC2 English	TOB Science	CHB Geography	
Friday	GBR Film Studies	GBR Media Studies	LC2 English pre-recorded revision of the poems so far		Phoenix and Unicorn House Assembly (pre-recorded)

Year 10	Period 1	Period 2	Period 3	Period 4	Period 5
Monday	GBR Media, NAW PE and NS BS Pool C	LP Music	SUW English	ISM Triple Biology (pre-recorded) (10.1&10.2) LAP Combined Biology (10.3-6)	
Tuesday		RHD History	JDR Foundation Maths RC Higher Maths	SL Textiles	

Wednesday		THS Physics	LC2 English		Wellbeing Wednesday with Mr Mawford
Thursday					
Friday	KAD Chemistry			LC2 English	Phoenix and Unicorn House Assembly (pre-recorded)
Year 12	Period 1	Period 2	Period 3	Period 4	Period 5
Monday		Pool B Art and Psychology (onsite) ELJ Geography (offsite)	Pools A&E RHD History	Pool C THS Physics and NS Criminology	Pool E SUW English Lit
Tuesday		Pool D ISM Biology		Pool B KAD Chemistry and KT Geography	
Wednesday	Pool B ELJ Geography		Pool E JVW PE (onsite) and SUW Eng Lit (offsite)		Wellbeing Wednesday with Mr Mawford
Thursday		Pool C 12C Criminology (onsite) and Physics (offsite)	HSC Extended Diploma (pool H)	Pool A IJ Sociology (onsite) Extended Diploma HSC (offsite)	Pool D SL Textiles and ISM Biology 2pm and NS Business 3pm
Friday		Pool C SOR Eng Lang	Pool A CRM (onsite)	Pool B KT Geography	

The timetables for week commencing 6th and 13th July will be published next week.

I would like to thank the staff for being willing to embrace this new way of working, many of whom have taught themselves how to use the system and will be teaching from home whilst managing their own family circumstances.

I, like many of the staff, am feeling some nerves prior to next week and there may be some instances of things not running totally smoothly from the outset. However, I am sure both students and parents will, appreciate the efforts and be forgiving as we enter this new way of remote teaching and learning.

Thank you for your ongoing support.

Take care

Mrs Dee Elliott

Headteacher